# Post payment construction process

This listing below provides process and construction guidance for developers of large interconnection projects. The following tasks are listed in sequential order and are designed to provide efficiencies and avoid unnecessary delays in the interconnection process.

**25% Payment**

1. To schedule initial site visit, the following are required:
    a. Updated site plan showing POI and pole line up (if changed from CESIR)
    b. Updated Appendix B (if changed from CESIR)
    c. Single line diagram (if changed from CESIR)
    d. Three-line diagram (if changed from CESIR)

2. During site visit identify pole line up and stake poles. CH will stake the utility owned poles.
3. Identify the need for any easements and permits with utility Project Manager.
4. To start utility design and create a final schedule:
    a. Final pole location staked
    b. Site plan (if changed from site visit)
    c. Developer to provide proposed interconnection schedule
    d. Begin easement process with landowner(s)
    e. Begin any license agreements (applicable to transmission line crossings)

**75% Payment**

1. Clear and stake access road.
2. Complete easement/licensing process (pole, anchor, aerial trespass, etc)/transmission license agreements.
3. Any changes in the site plan or project details need to be communicated to both DG and the utility Project Manager. Any revised site plans are to be uploaded and tracked through PowerClerk.
4. Once CH stakes utility owned poles, stake remaining customer poles
    a. Customer owned primary metering pole is required to be a 45’ class 2 pole
    b. Primary metering pan to be installed and grounded by customer
5. To start utility construction, the following is required:
    a. Signed easements, license agreements (if applicable) and any State/County permits.
    b. Completed drivable surface (access road) to begin utility equipment construction on customer property.

c. Notification of complete installation of customer owned poles for metering and ready for energization.

6. Submit new account set up paperwork to the utility Project Manager (required for meter installation and interconnection request - details below)
    a. Completed new service application
    b. Articles of Incorporation
    c. Tax ID on IRS letterhead

**Following system mechanical completion**

1. An electrical underwriter's inspection is required for meter to be set.
2. Schedule the primary meter installation with the utility Project Manager
3. Schedule system self-certification test with Project Manager. Highly recommended to have a subject matter expert on site to assist with settings, etc.

**To Schedule a Witness Test** (within 10 business days after formal Final Interconnection Request is made through PowerClerk)

1. Submit inspection for the DC/solar system equipment through PowerClerk
2. Submit system self certification and relay test results through PowerClerk
3. Submit system as built through PowerClerk (if available)
4. Once documents are reviewed and approved, a final witness test will be scheduled.

**For Permission to Operate to be issued:**

1. A completed and passed witness test
2. A final settings file/document for any relays installed by the developer
3. Updated inverter settings
4. Placards must be installed

**For CDG billing and processing** (please submit the following items to CDGBilling@cenhud.com 60 days before final testing):

1. Self-certification form
2. Proof of registration with DPS
3. Signed Data Security Agreement (DSA)
4. Allocation Form
5. Net Crediting Agreement (if applicable)
6. ACH payment request (if applicable)
7. W-9 (if applicable)